



## LENOX HILL NEIGHBORHOOD HOUSE

### **Director of Social Services Women's Mental Health Shelter at the Park Avenue Armory**

Lenox Hill Neighborhood House, widely recognized as one of New York's premier human services providers, is a 125-year-old settlement house that provides an extensive array of effective and integrated services—social, educational, legal, health, housing, mental health, nutritional and fitness—which significantly improve the lives of 15,000 people in need each year, ages 3 to 103, on the East Side of Manhattan. Our constituents include older adults, homeless and formerly homeless adults, children and families, recent immigrants, people with disabilities, adult learners and thousands more. Our programs--staffed by social workers, educators, public interest lawyers, advocates and many, many others--include, in addition to the Legal Advocacy Department, an Early Childhood Center, RealArts After School Program and Summer Camp, Women's Mental Health Shelter, permanent supportive housing residence, two Senior Centers, arts-based day program for adults living with dementia, Geriatric Care Management program for frail seniors, Food Services, Health and Wellness, Fitness & Aquatics, Adult Education and more. For more information on Lenox Hill Neighborhood House, please visit our website at [www.lenoxhill.org](http://www.lenoxhill.org).

Located on the Upper East Side of Manhattan in a landmarked building, Lenox Hill Neighborhood House's Women's Mental Health Shelter at the Park Avenue Armory is a 24-hour program that addresses the critical issues facing 80 homeless women, age 45 and over, who have histories of mental illness. Through a comprehensive continuum of care and programming that includes social work services, medical and psychiatric care, intensive case management, housing placement, benefits assistance, arts and recreation, as well as food and nutrition programs, our talented, multi-disciplinary team helps clients transition from homelessness to permanent housing.

#### **Responsibilities:**

The Director of Social Services will:

- Develop, implement and manage the delivery of all clinical and social services designed to stabilize clients and move them from homelessness to housing;
- Supervise clinical/social services team, including social workers, graduate student interns, peer advocates and other program staff;
- Oversee treatment planning and implementation, case conferences, clinical staff meetings and training;
- Maintain and ensure adequate and timely documentation, , client records and other data;
- Manage and coordinate activities of on-site psychiatric provider;
- Develop and facilitate appropriate support groups for clients;
- Provide direct services to clients as needed, including assessment, counseling, case management and referral to resources.



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- Ensure quality assurance and compliance with clinical best practices and all relevant government requirements; Work collaboratively with shelter staff and all Lenox Hill Neighborhood House staff to ensure quality service delivery.
- Communicate with clinicians and medical staff at local hospitals to advocate for treatment and services benefitting clients.

### **Qualifications:**

A successful candidate will have at least 5 years clinical experience in relevant fields, including homelessness, chronic mental illness, substance abuse, trauma, crisis intervention, and/or residential services; will have demonstrated supervisory and management experience; and excellent oral and written communication, computer and organizational skills. LCSW is preferred, but not required. SIFI training strongly preferred. Some occasional weekend and evening work will be necessary to effectively lead and supervise the clinical and social services team.

Extremely competitive salary and comprehensive benefits package provided to the successful candidate.

### **Apply:**

Interested applicants should send a cover letter, resume and list of references to: [dirtsocialservices@lenoxhill.org](mailto:dirtsocialservices@lenoxhill.org). Applications will be accepted on a rolling basis until the position is filled.