



LENOX HILL NEIGHBORHOOD HOUSE

Position Available: Director, Senior Center at Saint Peter's Church

Lenox Hill Neighborhood House, widely recognized as one of New York's premier human services providers, is a 125-year-old settlement house that provides an extensive array of effective and integrated services--social, educational, legal, health, housing, mental health, nutritional and fitness--which significantly improve the lives of 15,000 people in need each year, ages 3 to 103, on the East Side of Manhattan. Our constituents include older adults, homeless and formerly homeless adults, children and families, recent immigrants, disabled persons, adult learners and thousands more. Our programs--staffed by social workers, educators, public interest lawyers, advocates and many others--include an Early Childhood Center, RealArts After School Program and Summer Camp, Women's Mental Health Shelter, permanent supportive housing residence, two Senior Centers, Social Adult Day Program, Caregivers Program, Geriatric Care Management for frail home-bound seniors, Food Services, Legal Advocacy Department, Visual and Performing Arts, Fitness & Aquatics, Adult Education and more. For more information on Lenox Hill Neighborhood House, please visit our website at www.lenoxhill.org.

We are seeking a **Director** for our **Senior Center at Saint Peter's Church**, located at 619 Lexington Avenue at 54th Street. The Senior Center serves a diverse group of adults age 60 and older and offers a full schedule of social, legal, health and arts programming. In addition to our daily farm-to-table lunch offerings prepared by the Neighborhood House, the Senior Center offers unparalleled arts and culture offerings including access to jazz, art and theater programming; artists-in-residence; cultural field trips. Other programming and resources available to members include opportunities for members to exercise their bodies, minds and spirits through yoga, tai chi, meditation and more; French and Spanish language classes; technology classes; ballroom, hula and belly dancing; acting, singing and painting and current events lectures. The Center operates five days a week and serves more than 100 members each day.

The **Director** ensures the overall administration and supervision of the Center, including program development and implementation, staff and volunteer supervision, case assistance (including information and referrals) and outreach to other community organizations and programs serving older adults. The **Director** must be astute in identifying individual members' needs and must be able to direct members to appropriate resources both within Lenox Hill Neighborhood House and in the broader community.



LENOX HILL NEIGHBORHOOD HOUSE

Qualifications: The successful applicant should be a creative and dynamic individual who enjoys a fast-paced work environment, has strong interpersonal skills and works well within a team. S/he should have a combination of supervisory, managerial, administrative, and direct service skills and a commitment to working with older adults. S/he must have strong organizational and computer skills and be comfortable working with an electronic client database and maintaining organized electronic files. An LMSW is preferred; other human service degrees with related experience will be considered.

To apply: Interested applicants should send a cover letter, resume, writing sample, and list of references to seniorcenter@lenoxhill.org.